

Privacy statement

EU General Data Protection Regulation 2016/679, Articles 13, 14, 30

Register

Vera surveillance data system, which is a sub-register of the occupational safety and health enforcement personal data register.

Controllers

The Finnish Supervisory Agency's Occupational Safety and Health Department
Postal address: P.O. Box 30, 13035 LVV
Telephone: 0295 254 000 (switchboard)
E-mail: tyosuojelu@lvv.fi

Contact person in matters relating to the register

Senior Specialist Aisha Pihlajaniemi
The Finnish Supervisory Agency's Occupational Safety and Health Department
Postal address: P.O. Box 30, 13035 LVV
Telephone: 0295 254 000 (switchboard)
E-mail: tyosuojelu@lvv.fi

Contact details of the data protection officer

Finnish Supervisory Agency's Data Protection Officer
E-mail: tietosuojaja@lvv.fi

The purpose of the processing of personal data and legal basis for the processing

The Vera surveillance data system contains identifying details on employers and posts offered by them, as well as data on supervisory measures of OSH enforcement and decision preparations of the Occupational Safety and Health Authority. Vera shall be used as a tool for planning and monitoring the operations of the OSH Authority.

Personal information shall be processed in connection with registering customer contacts, monitoring and implementing supervisory measures.

The processing of personal data is based on legislation.

EU General Data Protection Regulation, Article 6e

Act on Occupational Safety and Health Enforcement and Cooperation on Occupational Safety and Health at Workplaces (44/2006), sections 3 and 4

Personal data included in the register and special categories of personal data

The OSH Authority receives and collects personal data for example about the following people:

- A person who has contacted the OSH authority
- OSH personnel at a workplace
- People who have participated in an inspection or received an inspection report

In addition, the OSH authority receives the following notifications which include personal data:

- Advance notice of construction work
- Advance notice of asbestos removal work
- Notification when hiring a young person between 16 and 17 years of age for hazardous work
- Notification of posting of workers

Depending on the case the collected information can be for example the following:

- Last name
- First name
- Date of birth
- Organisation
- Professional title
- Postal address
- Telephone
- Email address

Information of informants, pursuant to Section 10 of the OSH Enforcement Act (Act on Occupational Safety and Health Enforcement and Cooperation on Occupational Safety and Health at Workplaces (44/2006)), shall be concealed.

In cases involving occupational discrimination, only general information on what grounds the person was discriminated against shall be recorded into the register.

Regular sources of data

The data shall be gathered in connection with supervisory activities of the Occupational Safety and Health Authority or obtained from the data subject. Information about employers' occupational safety and health personnel is regularly acquired from the occupational safety personnel register which is maintained by The Center for Occupational Safety. The personal data contained in foreign employers' notifications of posting workers to Finland are collected from the posting undertakings and electronic forms of Regional

State Administrative Agencies as well as the Vastuu Group Oy electronic interface. Information about transport licences is regularly acquired from the Traficom transport register.

Disclosure of information

Personal data shall not be regularly disclosed to third parties.

The Occupational Safety and Health Authority shall have the right to disclose, at its own initiative, information on suspected negligence or fault, that the OSH Authority has discovered in connection with supervising compliance with the Act on the Contractor's Obligations and Liability when Work is Contracted Out, the minimum terms and conditions of employment or the use of foreign employees (Act on Occupational Safety and Health Enforcement and Cooperation on Occupational Safety and Health at Workplaces 44/2006, Section 4d), notwithstanding confidentiality provisions or other restrictions on access to information.

The data included in the register shall be disclosed in accordance with sections 13 and 16(3) of the Act on the Openness of Government Activities (621/1999).

Transfer of data outside the EU or the EEA

The data shall not be transferred outside the EU or the EEA.

Personal data retention period

Personal information	Retention period
Personal data of customers for customer contact	5 years
Personal data of OSH personnel	Inspection reports and the names they contain are kept permanently. Other personal data is kept for five years since the data last has been added or updated.
Personal data of inspection participants and inspection report recipients included in the inspection data and the inspection report	Inspection reports and the names they contain are kept permanently. Other personal data is kept for five years since the data last has been added or updated.
Personal data related to cases involving improvement notifications (and their obligations).	Permanently or as long as data on improvement notices and their obligations is stored in Vera.
Personal data included in the advance notification for construction work	10 years

Personal data included in the notification on using young people for dangerous work form	5 years
Personal data included in the advance notification for asbestos removal work	10 years
Personal data included in notifications on workers posted in Finland by foreign enterprises	10 years

Security of the processing of personal information

Manual material is stored on locked premises with restricted access.

Electronically processed data is protected through user group and access rights management, technical protection of servers, physical protection of premises, access control, data communications protection and backup copying of data.

Rights of the data subject

Right of inspection

The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her is being processed. The data subject shall have access to the personal data.

Any data subject who wants to inspect data concerning himself or herself shall submit to the Finnish Supervisory Agency's Occupational Safety and Health Department a request signed by the data subject or similarly authenticated or submit a request in person to the controller.

Right to demand data to be rectified

The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her. The data subject shall have the right to have incomplete personal data completed.

Any data subject who wants to rectify or complete data concerning himself or herself shall submit to the Finnish Supervisory Agency's Occupational Safety and Health Department a request signed by the data subject or similarly authenticated or submit a request in person to the controller.

Right to erasure

When the processing of personal data is based on the data subject's consent, the personal data can be erased upon request by the data subject. For example, the contact information of a person who has reported a fault or concern at her workplace can be erased from the customer contact data of the Vera surveillance data system upon request by the data subject. However, if the processing of personal data is based on legal supervisory duties of the Occupational Safety and Health Authority the personal data is not usually erased.

Any data subject who wants data concerning himself or herself to be erased shall submit to the Finnish Supervisory Agency's Occupational Safety and Health Department a request signed by the data subject or similarly authenticated or submit a request in person to the controller.

Other rights related to the processing of personal data

The data subject shall have the right to lodge a complaint with the supervisory authority (Office of the Data Protection Ombudsman) if the data subject considers that the processing of personal data relating to him or her infringes the EU General Data Protection Regulation.

The Finnish Supervisory Agency's Occupational Safety and Health Department
Postal address: P.O. Box 30, 13035 LVV
Telephone: 0295 254 000 (switchboard)
E-mail: tyosuojelu@lvv.fi